



CONFIDENTIALITY AND PRIVACY POLICY

SPORTITUDE LTD

This policy was adopted by: Sportitude Ltd	Date: 1/10/2023
This policy has been reviewed by: Sportitude Ltd	Date: 01/10/2024
Next review due	Date: 01/10/2025
Signed by the company director	Signed: <i>F Dean</i>





This Confidentiality and Privacy Policy outlines the practices and procedures adopted by Sportitude in relation to the handling of confidential information and the protection of privacy within the context of our sports coaching sessions.

Confidential Information

For the purpose of this policy, "confidential information" refers to any non-public information shared with or obtained by the Company in the course of providing sports coaching sessions. This may include, but is not limited to, personal information, health records, academic records, and any other information not intended for public disclosure.

All coaches, staff, and volunteers associated with the company's sports coaching program are required to treat confidential information with the utmost care and maintain its confidentiality.

Confidential information should only be accessed by authorized personnel on a need-to-know basis.

Confidential information should not be disclosed to any third parties without explicit consent from the individuals concerned or as required by law.

Privacy

The company will only collect personal information that is relevant to the provision of sports coaching sessions.

Personal information may include, but is not limited to, names, contact details, emergency contact information, medical history, and any other information necessary for the safety and well-being of participants.

Personal information will be used solely for the purposes of providing sports coaching sessions and ensuring the safety and well-being of participants.

Personal information will not be used for marketing or promotional purposes without explicit consent.

The company will take reasonable measures to safeguard personal information from unauthorized access, disclosure, or alteration.

Personal information will be stored securely and only accessible by authorized personnel.

Compliance and Legal Obligations

The company is committed to complying with all applicable data protection and privacy laws

Any breach of this policy or relevant laws will be taken seriously and appropriate action will be taken.

Consent and Communication



The company will seek explicit consent from individuals, or their legal guardians if applicable, before collecting or using their personal information.

Participants and their legal guardians have the right to withdraw consent at any time.

The company will communicate any changes to this policy to all relevant parties.

Questions or concerns regarding this policy can be directed to Sportitude

Review and Updates

This policy will be reviewed periodically to ensure its continued relevance and compliance with applicable laws and regulations.

Any necessary updates will be made and communicated accordingly.