



# ADMISSIONS POLICY

## SPORTITUDE LTD

This policy was adopted by: Sportitude Ltd	Date: 1/10/2023
Last Review Date	Date: 1/10/2024
Next review due	Date: 1/10/2025
Signed by the company director	Signed: <i>FDean</i>





This admissions policy outlines the guidelines and procedures for enrollment in the after-school sports coaching sessions offered by Sportitude. The aim of this policy is to ensure a fair and transparent process for all participants.

#### Eligibility:

After-school sports coaching sessions are open only to students attending the school

The sessions are designed for participants with varying skill levels

Parents or guardians must complete the official registration form via our booking platform Pebble, providing accurate and up-to-date information.

In the event that a class reaches capacity, there will be a waiting list system whereby the child at the top of the list will be invited to book when and if a space becomes available

#### Fees and Payment:

Information regarding session fees, payment deadlines, and accepted payment methods is detailed in the payment section of the booking platform.

Confirmation of the booking will be sent but the place is not guaranteed until full payment is received.

#### Attendance and Commitment:

It is hoped that children will attend all scheduled sessions. Absences should be communicated in advance to the coaches or by email to [bookings@sportitude.org.uk](mailto:bookings@sportitude.org.uk)

All participants are expected to adhere to a code of conduct that promotes sportsmanship, respect, and teamwork.

Parents or guardians must provide relevant medical information, including allergies, pre-existing conditions, and emergency contact details.

Participants must comply with all safety guidelines and rules established by the coaching staff.

#### Cancellation and Refund Policy:

Details regarding session cancellation due to unforeseen circumstances will be communicated promptly.

Refund policies will be outlined in the event of session cancellation.